## How to register for a Conference in ParentVue

## Here a few tips to keep in mind!

- -You can schedule a conference on the ParentVue app or on the full web version.
- -Internet Explorer is no longer a supported web browser. Make sure you are using Chrome, Microsoft Edge, or Firefox.
- -Only one parent needs to sign up for a conference time.

Once you are logged in, click on the child you want to view at the top in the dropdown (if you have more than one child enrolled at Milaca School District, their names will display when you open up the dropdown).

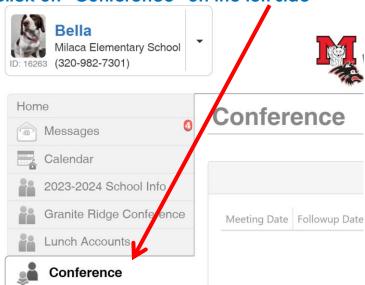




Milaca ISD 912

Good morning, Heather Hoeck, 8/18/2023

## Click on "Conference" on the left side



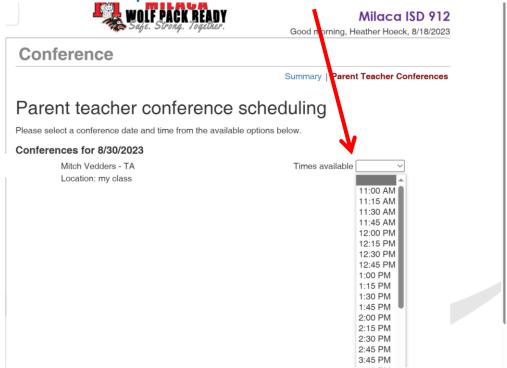
Then click on "Parent Scheduled Conferences" on the upper right hand side

Conference

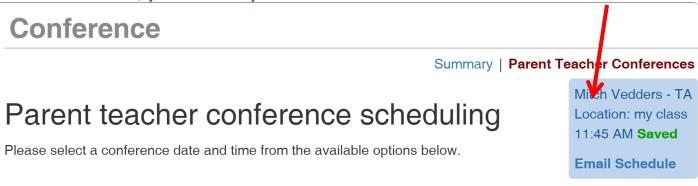
**Summary** | Parent Teacher Conferences

**Conference Summary** 

## Click on the dropdown next to "Time Available" to view the times will display



Choose the time, you will see your time saved and confirmed in a blue box



Conferences for 8/30/2023

Mitch Vedders - TA

Location: my class

Times available 11:45 AM >

You are done! If you need to change your time, select a new time in the dropddown.